

PROJECT : 18 /2020-21 – PROVISION OF CUSTOMISED WALL PAPER ON BACKWALL OF FOYER OF ARMY INSTITUTE OF MANAGEMENT NEW CAMPUS AT RAJARHAT, KOLKATA

Job / Work. Designing, printing and pasting of customised wall paper on back wall of of entrance foyer of Academic / Administrative Building of Army Institute of Management, New Town Campus, Kolkata as per the following specifications / details / terms & conditions :-

1. **Designing of Wall Paper Theme.**

- (a) Designing of evening / night sky with constellations / zodiac signs and planetary bodies as backdrop through interactive / iterative process with user (approx size 50' x 30').
- (b) Designing of Calcutta skyline foreground theme through interactive / iterative process with user (approx size 5' x 30').
- (c) The vendor should have organic / in-house design studio facilities.

2. **Printing of Wall Paper.**

- (a) Printing of approved themes on plain wallpaper with PVC coating (300gm/m2 plus minus 7 %).
- (b) The vendor should have organic /in-house printing facility.

3. **Pasting.**

- (a) Pasting by using Bartoline or equivalent adhesive.
- (b) Arrangements for scaffolding would be made by user.
- (c) Base has been finished with puttee, but finishing work maybe required.

4. **Inspection.** Site can be inspected between 1000h to 1600h on any working day (Mon to Fri). The same can be coordinated through the Presiding Officer (Sub KK Das 9163647070) or Site-Incharge(Sub Biswas 8699653235).

5. **Quality.** All material / processes / products should be as branded and not of Chinese origin and as per relevant IS / Global standards / specifications.

6. **Qualification Terms / Requirements.** Registration , GST, Trade Licence / ROC. MSME benefit as per CVC guidelines.

7. **Warranty / Guarantee.** Three year comprehensive onsite warranty. An amount of Rs 5000/- would be retained or held back towards satisfactory quality standards for a period of two months from the date of delivery. Response time to rectify defect should be less than 7 working days of intimation of defect.

8. **Security Deposit / Earnest Money.** Rs 5000/-.

9. **Delivery / Work Time.** Within 07 calendar days of placement / receipt of supply order and approval of theme & erection / positioning of scaffolding.

10. **Penalty for Delay in Delivery / Completion of Job.** Rs 2500/- per day.

11. **Supply Quantity**. The supply quantity may vary marginally (upto 20 per cent).
12. **Promotion of MSME**. As per CVC guidelines.
13. **Bid Documents**.
 - (a) Firm Credentials.
 - (i) Details of registration / trade license / ROC
 - (ii) GST / TIN.
 - (iii) PAN Card – self attested (Please attach)
 - (iv) Company Profile (Optional) – Quality certifications, turnover, tax filings (last 3 years) etc.
 - (b) Bid in a separate envelope/ file to include rate, cost, tax, freight, installation, inspection and any other overheads. Validity of the bid should be for a minimum period of six months.
14. **Point of Contact**. In case of any clarification, please contact Presiding Officer at Mob # 9163647070 or in case of any further representation the Appellate Authority : Registrar Mob# 9536173033.
15. **Transparency**. The bidders can appoint their representative to be physically present at the appointed time and place during the opening of the bids.
16. **Unfair Practices**. In case of use of any unfair practice by bidders to influence the bidding process, would
17. **Payment Terms / Reverse Accountability**. Within 10 working days of complete and satisfactory delivery of product / completion of job / work or a compensation at the rate of Rs 2500/- per day would be given to the supplier.