

ARMY INSTITUTE OF MANAGEMENT, KOLKATA

NOTICE

(File No. 0037/Notice/AIM dt 10 Nov 2021).

RESUMPTION OF PHYSICAL CLASSES AT AIMK

KEEPING IN MIND THE COVID SAFETY CONCERNS, ADVISORIES OF THE STATE AND RESIDENTIAL NATURE OF AIMK, THE CLASSES SHALL BE HELD IN HYBRID/BLENDED MODE WITH EFFECT FROM 16 NOV 2021. THE HOSTELS MAY BE OPEN FOR STUDENTS IN STAGED MANNER WITH EFFECT FROM 01 DEC 2021, WITH STRICT MAINTENANCE AND ADHERENCE OF SAFETY PROTOCOLS.

METHODOLOGY WITH EFFECT FROM 16 NOV 2021

Stage I.

1. With effect from **16 Nov 21**, classes will be conducted in hybrid/online mode. Local students of MBA 24 only are permitted to attend physical classes. Students coming to campus should be CoVid vaccinated with both doses of CoVid vaccine and will be in physical possession of both doses of vaccination certificates. Necessary undertakings/self-disclosures as enclosed, duly signed by the student and the guardian will be furnished by all students coming to campus. Following precautionary measures will be enforced:-

- (a) Thermal screening, hand sanitisation and wearing of masks be enforced.
- (b) Maintenance of social distancing norms in campus, Library and classrooms is compulsory
- (c) No extracurricular activities where social distancing is not possible will be permitted.
- (d) Only academic block – Kalpvriksh will be open for students. No student will be allowed to visit other areas of the college. Hostels and Amenity block are out of bounds for all students.
- (e) Students shall not loiter in campus beyond scheduled class hours
- (f) Student visitors/ outsiders shall not be allowed on campus.

2. Daily commute to and from AIMK campus will have to be arranged by the student and Institute shall not provide any facility for the same.

3. All other students of MBA 24 & MBA 25 will continue to attend online classes as heretofore.

Stage II.

3. With effect from **01 Dec 21**, Hostels and student mess may be made operational for students of MBA 24. Rooms will be **temporarily** allotted to MBA 24 students on single occupancy basis. All students coming on campus will be in physical possession of both doses of vaccination certificates. Students reaching hostels, will be quarantined for a period of 07days initially, after which symptomatic student, if any, will be subjected to RT-PCR test. Students with positive RTPCR report will be isolated and shifted to CH hospital for eligible Army category; gen category students will be shifted to nearest/nominated govt hospital. Other students in contact with CoVid affected student will be quarantined. Necessary undertakings/self-disclosures as per the format enclosed, duly signed by the student and the guardians will be furnished by all students coming to campus. Following precautionary measures will be enforced by college authorities:-

- (a) Maintenance of social distancing norms in campus, Library and classrooms, hostel, mess and amenity block is compulsory
- (b) Thermal screening, hand sanitisation and wearing of masks be enforced.
- (c) Medical Centeris earmarked for Isolation rooms for symptomatic students.
- (d) Top floor of both hostels shall serve as rooms for quarantine for those students who were in likely contact.
- (e) Isolation and quarantine rooms shall be out of bounds for students.
- (f) Out pass not to be permitted, except for in emergency for which prior permission of registrar through girls/ boys warded. Student be put in quarantine of seven days on re-entry. No hosteller will be allowed to move out of campus and any student violating the order will be told to leave the hostel.
- (g) No activities where social distancing is not possible be permitted.
- (h) Student visitors/ Outsiders shall not be allowed on campus.

Stage III. Students of MBA 25 will be called on campus. Date will be notified later

**COVID SAFETY PROTOCOLS TO BE FOLLOWED BY STUDENTS AND SELF
DECLARATION/ UNDERTAKING FORM**

1. Students shall abide by the following CoVid safety protocols while on Campus for which both the students and guardians are required to furnish the following declaration/ undertaking to the college authorities before the students are accepted on campus:-

(a) The student is double dose CoVid vaccinated. Test report (hard copy) shall be deposited at the entry gate and warden.

(b) Negative RT-PCR test report (hard copy) will be deposited by the students while entering the campus for the first time. Once the student has entered hostel, he/she shall not be permitted to go out of the campus.

(c) Students entering college hostel will be subjected to initial seven days of quarantine to rule out CoVid infection while in transit. During this period student will be confined to the hostel room. After seven days, covid symptomatic students if any, shall be isolated and RT-PCR test of such students shall be undertaken. If found positive, such students shall be shifted to hospital, under intimation to parents.

(d) Dependent ECHS Card will be carried by wards of Army Personnel. For others, a copy of Health Insurance, TPA /Policy copy shall be produced and deposited with Hostel Wardens for emergency hospitalisation/treatment. The student shall not be allowed on campus in case the relevant document is not produced by the student

(e) Guardians agree to permit treatment /admission of their wards at Government Hospital in case of CoVid symptoms, as deemed fit by the college authorities.

(f) Parents/guardians of the student accept to bear the cost of hospital admission and treatment expenses of their wards in case found CoVid positive.

(g) Hostel room allotments to students will be done on temporary basis to maintain CoVid safety protocols and social distancing norms. The student/ward undertakes to vacate the room initially allotted and shift to other room as per the decision of college authorities.

(h) The student will agree to adhere to staggered breakfast, lunch and dinner time to maintain social distancing when staying in hostel.

(j) Students will follow CoVid appropriate behaviour, will wear face masks and carry hand sanitizers at all times and maintain social distancing at all times. Repeated defaulters will be asked to vacate hostel and leave college.

SELF DECLARATION/UNDERTAKING BY STUDENTS AND GUARDIANS

I hereby declare that I have read and understood the CoVid precautionary norms undertaken by the college and undertake that I/ my ward, shall adhere to follow all safety protocols. I also declare that no one in my family has been CoVid infected or has taken CoVid treatment during the last three months. I fully understand the risk of non-compliance of CoVid safety protocols and I agree that in case of failure to comply with the CoVid safety norms by the student, he/she is liable to be debarred to stay/entry on/into campus and attend classes in offline mode.

Signature of student _____ Signature of Parents/guardian:

Name of student _____ Name of Parents/guardian:

Mobile number _____ Mobile number _____

COVID SAFETY/PRECAUTIONARY MEASURES ON CAMPUS

1. Thermal screening, hand sanitisation and wearing of masks will be enforced.
2. Class rooms and work spaces will be properly sanitised. Cleaning of frequently touched surfaces such as Door knobs, elevator buttons, chairs, benches and washroom fixtures will be ensured.
3. Adequate supply of water in washrooms and cleaning of dust bins will be carried out on daily basis.
4. Maintenance of social distancing norms in campus, play ground, Library, classrooms, hostels and sanitization of campus shall be enforced.
5. No extracurricular activities where social distancing is not possible to be permitted.
6. Out pass not to be permitted, except for in emergency. Student be put in quarantine of seven days on re-entry.
7. Quarantine/isolation rooms with restricted entries to be earmarked.
8. Rooms to be temporarily allotted to students on single occupancy basis.
9. Staggered timings for staff members be followed.

Sd/- xxxxxx
Col MKR Varma(Retd)
Registrar
For Director, AIMK