ARMY INSTITUTE OF MANAGEMENT, KOLKATA

NOTICE

SUBMISSION OF FEES : MBA-24

1. Submission of Fees for First Year – Third Installment (pd Jan – Jun 2021) is due for payment. Due to Covid-19 Pandemic campus has been closed and classes held in virtual mode. To mitigate the hardship of students, a committee has finalized the refund of fee from Jul 2020 onwards. Refund amount has been adjusted against this installment of fee, to be paid through HDFC Bank Payment Gateway by 15 Apr 2021 under intimation to the Accounts Office at their email id : accounts@aim.ac.in

2. Fees to be paid through payment gateway by online and offline mode. Student willing to pay through offline mode has to download filled up challan from payment gateway and submit the challan to nearest HDFC Bank Branch.

3. The flowchart for payment is as follows:-

www.aim.ac.in ⟹ Admission ⟹ Fee Structure ⟹ Online Payment
⟹ Enter ST Code

4. Points raised by the students of MBA 24 during the google meet held on 10 Mar 2021 have been deliberated at appropriate level. Basis of charges levied is shared for information of students:-

(a) Rent & Allied Charges. No room rent and electricity usage charges have been levied for the period of absence. Only % share of annual provisional standing charges pertaining to contracted electric load, annual property charge and salary to employees providing services in the hostel and amenity block have been levied. Once the final figures are obtained , refund/recoveries may be made.

(b) Development fees. Development fees is charged for future expansion and development of the institute and non- recurring expenditure towards major repair and replacement to be carried out in hostels and amenity block. No refund can be made.

5. Decision on other issues is as under:-

(a) Lib books for next semester. E- Resource from the library and study material will be shared by the Teachers. Students desirous of getting hard copy of library books are required to contact the Asst Librarian through e-mail. Arrangements will be made to dispatch the books by post. Postal charges will have to be borne by students.

(b) Fee Receipt. Can be generated from the Fee portal on the Institute website. Tutorial is enclosed for easy reference.

6. Refund of Fees upto 30 Jun 2021 has been incorporated in the fees portal.

7. Last date of Fees Payment. Based on the request of the students availing education loan, last date of fee payment has been extended to **15 Apr 2021**. Students are advised to pay fees by due date to avoid late fine.

(MKR Varma)
Col (Retd)
Registrar & Head of Adm

0038/66/AIM

24 Mar ~~Feb~~ 2021